

- Please Mail Comments Owner
- Will Pick Up Comments Applicant

Date Received _____ By: _____

**SOLAR ROOFTOP DEVICE
MURRAYHILL ARCHITECTURAL REVIEW COMMITTEE (ARC) APPLICATION**

Lot Number: _____ Lot Address: _____

Owner: _____ Owner Phone: _____

Owner Address: _____ Cell Phone: _____

Email address: _____ Work Phone: _____

Contractor _____ Contractor Phone: _____

Application For:

Preliminary Approval Solar Rooftop Device Application - \$35.00

Final Solar Rooftop Device Application – \$60.00

Total Application Fee: _____

Please see Application Requirements on the back of this form.

As an applicant for Design Review, I/we have read the current Murrayhill Covenants, Conditions, & Restrictions (CC&R's) and Design Guidelines and the application and fully understand the requirements of this construction application. Any change in the exterior from an approved application must be resubmitted to the Architectural Review Committee for approval prior to beginning work.

I/we assume responsibility for any and all damage caused by my/our construction to adjacent lots, common areas, or my/our property.

Submittal of this application is the authority for the ARC or agent to make on-site observations, including taking photographs, etc., of the lot and/or home as part of the review process and to determine reasonable compliance with approved applications.

Owner Signature _____

Date: _____

Committee Action

Review Date: _____ Approved as proposed _____

Expires: _____ Approved with Conditions _____

Sent Back _____
(Please see Comments)

This is your approval if signed by three members of the ARC. Any changes or deviation from the approved plans must receive Committee Approval

REVIEW COMMENTS AND/OR APPROVAL CONDITIONS

PROCEDURES FOR OBTAINING ARC APPROVAL

Please submit plans and completed application form to the ARC Administrator at the Murrayhill Owners Association office.

INCOMPLETE APPLICATIONS WILL BE RETURNED WITHOUT REVIEW. Applicants will be notified as soon as review is complete.

If you have a question about the Architectural Review Committee process, please call the MOA office at 503-524-4429 or email us at admin@murrayhillowners.com.

Return all applications to the MOA office at 11010 SW Teal Blvd., Beaverton, OR 97007

The following information is required for a preliminary review

- A conceptual drawing of the proposed location and number of solar devices on the roof
- A site map, showing the orientation of the home in relation to other properties. This site map can be created from web-based applications such as Google maps
- Proposed solar device manufacturer brochure or cut sheet
- Current roof material and color

The following information is required with your application

- A color visualization and/or simulated image of the installation.
- The solar system must be accompanied by a professional construction drawing(s) to scale for the proposed installation and location on roof.
- The exact location and number of collectors, means of attachment to the roof structure and location of all exterior components must be shown.
- Specifications for the installation must include:
 - Verification of a minimum 10-year roof life beyond date of application.
 - Documentation that the system meets the required technical guidelines of this policy.
 - Current roof material and color.
- Proposed solar device manufacturer and color, including stock photos of the device from the manufacturer.

Please see the Design Guidelines Solar review and installation outlined on pages 6, 7, 16 and 17.

The ARC will review color, material make-up, dimensions, and other features

ITEMS TO REMEMBER

All plans must be approved by the Architectural Review Committee (ARC) and receive FINAL APPROVAL prior to beginning construction or installation. After final approval, any changes must be approved by the ARC.

Both Preliminary Approval and Final Construction Approval are valid for 180 days. If construction has not begun in that time, a new application must be made, and will require a second fee.

Please see Murrayhill CC&Rs as stated in section 5.3, Design Review Procedure for completion notice.